Our ref: 23CVL055ABE

8 January 2024

Newby Castleman

West Walk Building

110 Regent Road

Leicester

Leicestershire

LE1 7LT

Dear Sirs

Aberdeen House Care Limited - (“the Company”)

**Company registered number: 07658860**

I understand that you have acted as accountants to the Company. I have been instructed by the Board to place the Company into Creditors’ Voluntary Liquidation, and in order to assist me in understanding the affairs of the Company I should be obliged if you would provide me with the following:

1. A list of all Company books and papers including statutory books which you hold. Please inform me of what arrangements can be made for their release to me;
2. Copies of any annual accounts in draft or final form which are in your possession;
3. Copies of tax computations, outstanding appeals, assessments etc with a brief note of the present position reached;
4. Details of any outstanding instructions and what plans you have made to fulfil those instructions;
5. Details of any funds or property held by you on behalf of the Company; and
6. A note of any outstanding fees due to you.

I look forward to hearing from you regarding the above as soon as possible.

Please note that no further action should be taken on behalf of the Company without reference to me.

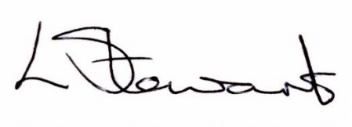
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Business Helpline Group Limited <https://businesshelpline.uk/privacy-policy/>.

Opus Restructuring LLP [www.opusllp.com/privacy-policy](http://www.opusllp.com/privacy-policy).

If you have any queries regarding this letter, please contact Kerry Marsh by email at support@businesshelpline.uk, or by phone on 01282 502832.

Yours faithfully



Laura Stewart

Licensed Insolvency Practitioner